

On **Tuesday, January 26, 2016**, the Division of Property Management and Construction (DPMC) will electronically, randomly select from an appropriate pool of its pre-qualified consultants, a short list of firms who will be invited to submit a Technical and Fee Proposal for the following project:

Project #:	T0548-01
Project Name:	HVAC Commissioning Services
Location:	New MVC Delanco Facility Motor Vehicle Commission Delanco, NJ – Burlington County
CWE:	\$80,000
Contact:	Catherine Douglass Phone (609) 777-3094 Fax (609) 777-1970 e-mail: <a href="mailto:catherine.douglass@treas.nj.gov">catherine.douglass@treas.nj.gov</a>

In order to be included in the random selection process, a firm must be pre-qualified by the DPMC in the following discipline(s) and rating on or prior to **January 25, 2016**:

Code	Discipline
<b>P003</b> <b>P019</b>	<b>HVAC Engineering <u>AND</u></b> <b>Building Commissioning</b>

The mandatory pre-proposal meeting will be held Monday, February 8, 2016 at 10:30 a.m. Consultants shall meet in the large conference room located at the DPMC Offices, 33 W. State Street, 9<sup>th</sup> Floor, Trenton, New Jersey, 08608. Only those firms attending the mandatory pre-proposal meeting will be permitted to submit a proposal.

Technical Proposals will be evaluated by the Selection Committee based upon the following evaluation criteria:

1. Experience of the Firm, Project Team and Key Team Members
2. Project Approach/Understanding of Project
3. The Firm's Approach to Maintaining the Project Schedule

If a firm wishes to participate in the selection process for future projects but is not presently pre-qualified by the DPMC, the firm should submit a DPMC 48A, which may be found at [www.state.nj.us/treasury/dpmc](http://www.state.nj.us/treasury/dpmc).

January 19, 2016